

20TH ANNUAL ONCOLOGY RESEARCH & EDUCATION DAY

Thursday June 13, 2024

Best Western Lamplighter Inn, London, Ontario

8:30am – 5:30pm

ABSTRACT SUBMISSION GUIDELINES

Who can submit an abstract?

- Graduate students, post-doctoral fellows, residents, fellows, medical students, undergraduate students, clinicians, and scientists
- All colleagues working in cancer research from across London Health Sciences Centre, London Regional Cancer Program, Robarts Research Institute, Lawson Health Research Institute, Western University, Windsor Regional Cancer Program and the Schulich School of Medicine and Dentistry
- Applicants/Supervisors must be affiliated with Department of Oncology (Home or Cross Appointed), or Centre for Translational Cancer Research, or Cancer Research Laboratory Program, or London Health Science Centre Research Institute/Lawson Health Research Institute. Note: cross appointees to the Department of Oncology from institutions outside London will be eligible to apply
- There are poster and oral presentations available
- Only one (1) submission per person is permitted
- You must REGISTER for the event and ATTEND IN PERSON if you submit an abstract

What should I submit?

- The research should appeal to the interdisciplinary audience comprised of clinicians, researchers, leaders, trainees, and decision-makers working in cancer research and cancer care
- Topics related to novel cancer research, including but not limited to prevention, treatment, education and awareness, new cancer drug discoveries, screening technology, survival, patient outcomes, quality of life, translational research (encouraged), and much more

What are the abstract guidelines?

- Please see the example template provided below and format your abstract as follows:
 - **Title:** bolded title in sentence form
 - **Author list:** list all authors
 - **Affiliations:** list of affiliations for all authors
 - Blank line for separation
 - **Abstract:** begin abstract text (no more than 500 words) with a **blank line between each section**
- The **abstract text (in Calibri)** should be formatted as a structured abstract with the following sections:
 - Introduction
 - Methods
 - Results
 - Conclusions
- The above guidelines are meant to be inclusive, permitting submission of *de novo* or re-purposed abstracts (ie. submitted elsewhere) without restrictive formatting requirements
- One figure/chart is allowed
- Abstracts must be submitted as a single page in **Word** format (or two if adding a figure/chart)

How do I submit by abstract?

- Send your abstract to Kimberly.Scott@lhsc.on.ca no later than Friday April 26, 2024 at NOON EST.
- In your email:
 - Use the subject line: **Abstract Submission for Oncology R&E Day**
 - Please indicate the appropriate category for your abstract:
 - **Fundamental Cancer Research**
 - **Cancer Imaging & Medical Physics**
 - **Clinical Oncology (including Medical Oncology, Radiation Oncology, Surgical Oncology, Hematology, Gynecological Oncology)**
 - **Indicate** if you wish to be considered for an **oral presentation** (if you are not selected for an oral presentation, your abstract will still be considered for a poster presentation)
 - Attach your abstract as a one-page **WORD** file (two pages if including a figure/chart)

How are abstracts evaluated?

- All abstracts will be reviewed and judged by an assigned scientific organizing committee
- The content of the abstract should provide new insight or knowledge into cancer research
- The abstract is clear, well-organized, and significant
- The research is integrated, innovative, and impactful
- Notifications will be sent to all applicants via email

Please note that all abstracts that are not formatted according to the guidelines will be returned for revision or not considered

TEMPLATE

Title (All in Calibri)

First Author¹, Second Author², and Last Author¹
¹Affiliation, ²Affiliation

Introduction: Insert text here

Methods: Insert text here

Results: Insert text here

Discussion: Insert text here

Note: abstracts/posters not submitted during the formal process cannot be substituted on the day of the event. Posters will be removed from the competition and deemed inadmissible.